

**SAN ANTONIO WATER SYSTEM
REQUEST FOR PROPOSALS
Solicitation No: R-14-002-MF
LEGAL SERVICES**

**QUESTIONS AND ANSWERS
March 19, 2014**

Ques. 1. Response format. The response format as described on page 6 of the RFP states that “the response shall be organized as follows and each section shall be titled accordingly.” We would like to organize it with the sections in the order as listed below, but want to confirm that this is acceptable.

- Project submittal identification form
- Legal team and resumes
- Legal team demonstrated qualifications, competence and experience
- Legal services management plan
- Compensation proposal
- Appendix A: CVs
- Appendix B: Required forms

Answer: Please submit the responses using the format as stated in the RFP

Ques. 2. Page limit. We understand that the 20 page limit does not include required forms. Are resumes, the cover and table of contents included in the 20 page limit?

Answer: Yes.

Ques. 3. CDs. Do you want one CD per submission, or do you want all our submissions on one CD? In other words, if we submit in eminent domain, tort and employment, do you want three CDs (one for each submission) or one CD with all three submissions?

Answer: Three (3) CDs – one (1) for each submission.